

**MINUTES OF MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
DATA COMMITTEE – CADASTRAL WORK GROUP**

A public meeting of the Arizona Geographic Information Council was convened Oct 7, 2022, at 1PM on Webex. Present at the meeting were the following members or designees of the AGIC Data Committee-Cadastral Work Group:

**I. Table 1: Committee Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Jack Avis, Co-chair	Retired from Pima County	Yes, phone
Elizabeth Heller, Co-chair	AZ Department of Water Resources	Yes, phone
Jenna Leveille	AZ State Land Department	Yes, phone
Veronica Nixon	AZ Department of Water Resources	Yes, phone
David Waltz	AZ Department of Water Resources	Yes, phone

**II. Table 2: Public Members At-Large**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Brian Bond	Yavapai County	Yes, phone
Ron Holcomb	AZ Department of Water Resources	Yes, phone
Michelle Meece	Bureau of Land Management	Yes, phone
Cory Homuth	AZ State Land Department	Yes, phone
Geoff Graham	Bureau of Land Management	Yes, phone

- III. **Call to order:** Meeting was called to order at 1:12 pm; Introductions were made by the committee; ensuring attendance list was managed and quorum established.
- IV. **Approval of the June Meeting Minutes:** June meeting minutes were distributed prior to the meeting via email. Elizabeth Heller asked for a motion to approve the minutes as written. Jack Avis seconded the motion. Motion passed unanimously without discussion.
- V. **Questionnaire Responses – Discussion and Next Steps:** Jenna Leveille led a discussion about an effort to get information from the Counties regarding their cadastral reference systems and parcel databases. After the last meeting in June, Jenna sent out a questionnaire to all Counties, asking about their cadastral reference systems and parcel databases. We only received responses from 6 counties (Cochise, Coconino, Gila, Pima, Pinal, & Yavapai). **Jenna will continue to reach out to the non-responsive counties to try to complete the list. Veronica Nixon will add a question to the questionnaire draft asking if it is ok to republish the county's data.**

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- VI. **Glossary of Terms Discussion:** Elizabeth is working on a 1–2-page glossary of terms that will be a helpful reference when working with people not familiar with Cadastral Mapping.
- VII. **Statewide Parcel Efforts:** Jenna gave an update from Eric Shreve at the 911 office, saying that language for requirements for Counties to submit parcels to the State for use by State agencies got approved to go to the next legislative session. Veronica mentioned that ADWR started using an address cleansing service and it is saving a lot of time.
- VIII. **Parcel Fabric Discussion:** Brian Bond is in the process of looking into transitioning Yavapai County to the Parcel Fabric and he led a discussion about the pros and cons and other things to consider when moving to the Parcel Fabric. Jack mentioned that it is important that the County Assessors Office is on board with the decision to move to the fabric and they should work with other County GIS users and share responsibilities.
- IX. **Next Steps:** Jenna will continue to reach out to the non-responsive counties to try to complete the list. Veronica Nixon will add a question to the questionnaire draft asking if it is ok to republish the county's data. Jenna will reach out to Eric Shreve to ask if he could attend the next meeting.
- X. **Information or Topics for Future Meetings:** Questionnaire response follow up (did we get more responses?). Statewide parcel efforts (update from Eric Shreve). Revisit glossary of terms.
- XI. **Adjourn:** Meeting adjourned at 2:02pm.