

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

A public meeting of the Arizona Geographic Information Council was convened on January 6, 2023, at 1:00 pm. Due to a Governor’s Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	No, Notified Ahead
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	No, Notified Ahead
Steve Whitney	Pima County	Yes, Virtual

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

I. Call to order: Meeting was called to order at 1:07 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.

II. Approval of the minutes

- Jenna motioned to approve the minutes for the 2/25/22 and 11/29/22 meeting and Steve seconded. They passed unanimously.

III. Discuss AGIC Annual Report:

- Jenna and Lucas are still working on fleshing out the areas for the current year’s report
- Shea and Steve presented the work that has been working ongoing for developing an annual report format. We discussed if it is something that we can ask/expect committees/workgroups to do and if it is sustainable. Jenna mentioned that it might be something that mentees can start to gather for us (accomplishments from each committee).
- We will have Yueling Li from ASU create a storymap page for the 2022 report and then the rest of us can start adding content. We want the report completed and ready to present to the board by the May meeting.

Action Item: Yueling will create the StoryMap. Then Jenna, Lucas, Sage, Steve and others will add content. We want the report completed and ready to present to the board by the May meeting.

IV. Information or Topics for Future Meetings: Will need to approve minutes from this meeting and will review the work that has been done already. The next meeting is scheduled for February 10, 2023 at 10:00 pm.

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V. **Adjourn:** Adjourned at 2:29 pm