

**MINUTES OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
DATA COMMITTEE – Data Sharing Workgroup**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the public that the Arizona Geographic Information Council will hold a meeting open to the public.

Meeting Time:

Wednesday, March 6, 2024, at 3:00 pm – 4:00 pm

Meeting Locations:

Call-in Only – google meet

Web and Tele-Conference Information:

Google Meet joining info

Video call link: <https://meet.google.com/zwn-zypr-ndn>

Or dial: (US) +1 503-917-5262 PIN: 342 364 141#

More phone numbers: <https://tel.meet/zwn-zypr-ndn?pin=7736477814186>

Table 1: Committee Members

Member	Agency/Company
Jenna Leveille	AZ State Land Dept
Steve Whitney	Pima County
Kasey Green	AZ State Land Dept
Veronica Nixon	AZ Dept of Water Resources
Julie Mikolajczyk	AZ Dept of Environmental Quality
Howard Ward	TerraSystems SW
Jeff Wolkove	ADOA ASET

Attendees: Kelsey Gerchar, Austin When, Karol Francis, Jenna Leveille, Steve Whitney, Veronica Nixon, Julie Mikolajczyk, Kasey Green

This meeting was recorded. The recording can be reviewed at this link:

<https://drive.google.com/file/d/1Gxlvj9TZsU0BTD5UmOgFCsH2EMp-M0n1/view?usp=sharing>

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

3:00 pm Call to Order and Introductions 3:04

Introductions were made and quorum was established

3:05 pm Approval of [February](#) meeting minutes

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Veronica Nixon motioned; Julie seconded. No discussion. Passed Unanimously.

3:07 pm Review and discuss suggested updates/changes to the [2019 Data Sharing Guidelines document](#)

Jenna and Steve led the group through a review of the most recent draft data sharing guidelines. Jenna pulled all modified sections into a new document for a final review. The desired timeline was outlined; this group is aiming for a complete draft by the Data Committee meeting on April 10 and then to the Council in May for approval. Case Studies were discussed, and additions were considered. Agreements including MOUs and data sharing agreements were discussed as needing to be added to the document. Add something about secure services. Include something on dashboards and visualization. Final edits are expected by the next meeting.

3:57 pm Information or Topics for Future Meetings

None

4:00 pm Adjourn 4:03PM

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1110 West Washington Street, Phoenix, AZ 85007.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation

Members of the Committee will attend either in person or by telephone conference call.

Questions regarding the meeting may be referred to Jenna Leveille at 602-364-3747.

This agenda will be posted at Arizona State Land Department, Arizona Geographic Information Council Website, 1110 W. Washington St, Phoenix, AZ 85007 by Jenna Leveille on 24 hours prior to meeting.